



VII Edition

# SUMMER PROGRAM in LEGAL & BUSINESS PRACTICE

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[www.englishforlaw.it](http://www.englishforlaw.it)

for European Lawyers, Accountants, Members of the Judiciary, University Lecturers and Graduates in Law & Economics

UNIVERSITY OF OXFORD, WORCESTER COLLEGE / MONDAY 28<sup>TH</sup> AUGUST - SATURDAY 2<sup>ND</sup> SEPTEMBER 2017



In cooperation with





## THIS PROGRAM IS IDEAL FOR

- practising lawyers and in-house lawyers;
- accountants and tax advisors;
- notaries;
- academic lawyers with an interest in comparative law;
- judges and prosecutors;
- trainee lawyers;
- young graduates in law & economics who intend to work in an international context.

## SUBJECTS COVERED IN THE PROGRAM

- Legal English
- Business English
- Professional Correspondence
- Comparative Legal Systems
- Employment
- Contracts & Companies
- Tax & Accounting
- Real Estate
- Ethics & Professional Conduct



Oxford panorama

# OVERVIEW



Worcester College - Lawn

You are invited to join an intensive **6-day learning experience** designed to enhance your English communication skills and give you greater confidence in dealing with foreign companies, colleagues and clients.

Active since 2010, the Oxford summer program is a **combination of interactive classes**, simulations, group work designed to **put theory into practice** in a “learn-by-doing” style.

During the week you will:

- **expand your legal & business terminology in English;**
- **expand your knowledge of foreign practice in law & business;**
- **learn useful skills required to communicate** - orally and in writing - with foreign clients and colleagues;
- **participate in mini-group exercises, simulations and micro-projects;**
- **network with colleagues, for long-term career & business opportunities;**
- **enjoy a rich and exciting social program** (movie night, dinners, guided tour of the city of Oxford, etc...).



Dr. Stefano Maffei



## INSTRUCTORS

All activities are held in English by **internationally renowned experts**:

**Ms Prisca Bradley** is a highly experienced UK employment lawyer advising on all employment-related matters. She acts for both individuals and employers and advises on a wide range of employment matters including discrimination, unfair dismissal and breach of contract

**Dr. Stefano Maffei** (Ph.D. Oxford) is an academic lawyer and the founder and director of the EFLIT-English for Law program in Italy.

**Dr. Andreas Pottakis** (Ph.D. Oxford) is the Deputy Director of the Academy of European Public Law and a practicing lawyer in Greece.

**Prof. Julian Roberts** is a Professor of Oxford University and a Fellow of Worcester College.

**Ms Claudia Ricci** is a British linguist with over fifteen years' experience in teaching legal & business English and communication skills to lawyers, accountants and executives of multinational companies.



Dr. Maffei, Dr. Pottakis

### Knights 1759

is one of the UK's leading and largest full-service law firms and is based in Oxford. Several lawyers of Knights 1759 participate as instructors in the Oxford program.

# PLAN OF ACTIVITIES

**More than 35 hours of professional training:**

## MORNING SESSIONS

### Language Practice (9.00-10.30)

Every morning the course begins with a 'warm up' language session and introduction where you are provided with authentic professional documents in order to maximize your understanding of various concepts and facilitate interaction.

### Comparative Legal Systems (11.00-12.30)

An effective comparison of legal practice in the Continental European system and the U.K., focusing on companies (formation, commercial activities, contracts, employment matters, bankruptcy). Analysis is conducted from the practitioner's point of view (i.e. what needs to be done to effectively represent and assist companies on legal, tax and accounting matters.

## AFTERNOON SESSIONS

### Mini-groups (14.00-17.00)

These engage participants in a number of projects and activities aimed at simulating a typical day at work. The focus is on the daily tasks performed by lawyers, judges and business professionals when dealing with foreign counterparts and clients. The aim is to minimize the risk of misunderstandings and confusion among professionals of different backgrounds and cultures.

Tasks include:

- interviewing foreign clients and extracting useful information;
- reporting domestic law to foreign colleagues;
- reading legal and business newspapers;
- describing your domestic taxation system to a foreign colleague/client;
- extracting information from authentic case-files.
- updating your LinkedIn profile to improve your online identity.





Worcester College - Gardens

# ACCOMODATION



Oxford - Bridge of Sighs

The summer program will take place at **Worcester College**, one of the most beautiful and prestigious colleges in the University of Oxford. Founded in 1714, it is a happy blend of ancient and modern architecture. Its 26 acres of beautiful gardens and grounds provide a secluded environment, with lakeside walks and a large sports ground.

Yet Worcester is very close to the train and coach stations, and only a few minutes' walk away from the city centre.

You will be accommodated in a **single room with en-suite bathroom**. However, if you plan to come with family members or partners, **apartments are available** in the college for a small surcharge.

**Breakfasts, lunches and dinners** are served in the College Hall to facilitate and maximise the learning experience. Some evenings have been kept "open" for participants to sample the local cuisine, pubs and the Oxford nightlife.

## FREE TIME

Oxford is truly wonderful in the summer. The program offers a variety of social activities for your enjoyment and gives you the opportunity to socialize, network and enjoy College and University life:

- **welcome champagne reception;**
- **walking guided tour of the city and the University;**
- **"Legal Movie" night;**
- **formal dinners in College Hall;**
- **darts competition at College Bar;**
- **parties & more.**



Walking Guided tour of the University



Group picture 2013





# FEES & COSTS

## TUITION FEES

The tuition fee for the Oxford Summer program is **950 EUR**.

**Priority admission and a reduced fee** are offered to:

- alumni of the EFLIT Program in Italy ([www.eflit.it](http://www.eflit.it));
- graduates and students of the National University “Odessa Law Academy”;
- participants under the age of 26;
- participants coming from low-income areas of Eastern Europe.

## COST FOR ACCOMMODATION & FOOD

Estimated cost for accommodation and food is **750 GBP**.

This amount includes:

- accommodation in a single room with en-suite bathroom at Worcester College;
- daily English breakfasts in the College Hall;
- daily lunches in the conference venue;
- champagne reception and welcome dinner (in the College gardens and College Hall);
- farewell dinner (in the College Hall);
- buffet dinner for the Legal Movie Night;
- guided walking tour of the city of Oxford and its University.

## HOW TO EXPRESS YOUR INTEREST

Send an email with the text “Oxford YES” to:  
**[info@englishforlaw.it](mailto:info@englishforlaw.it)**

Expressions of interest are not a commitment to participate. Actual enrolment will have to be finalised in July 2017.

## ACCREDITATION

The 2017 Summer Program is accredited for the Continuing Legal Education of lawyers across Europe. If you are not sure about accreditation in your home country, please contact the ECCLE Staff; all necessary steps will be taken to ensure accreditation with domestic authorities.



*Ms Claudia Ricci*



*Prof. Julian Roberts*